**GRANT APPLICATION TEMPLATE**

| **NAME OF ORGANISATION** |  |
| --- | --- |
| **CONTACT PERSON**  **Name of contact person, plus**  **Their position**  **Email address**  **Phone number** |  |
| **PROJECT TITLE** | *The Title of your proposed Project* |
| **Location(s) of Implementation** | *The settlement, town, camp AND specific area (e.g. subcamp, village) that your project will take place in.* |
| **Project Objective(s)**  Please state the main objective of the project: the long-term change that the project aims to create. |  |
| **ORGANIZATION BACKGROUND**  This includes:  When your organisation was founded, the projects it has undertaken so far, and any projects that are relevant to the current proposal. | *Please give a brief background on your organisation, and talk about any previous projects you have done that are relevant to the current proposal.* |
| **PROBLEM STATEMENT** | *What specific problem or challenge does your project aim to solve?* |
| **TARGET BENEFICIARIES** | *Who will be targeted? What is their age range, nationality? Do they have any vulnerabilities?* |
| **IMPLEMENTATION PLAN** | *Please detail the specific activities that you will undertake for this project in order to meet its Objective(s).* |
| **PROVING IMPACT THROUGH MONITORING AND EVALUATION**  **150 words** | *How do you plan to show that the project Objectives have been met? What monitoring tools will you use?*  *Should your application be successful, Xavier Project will also provide you with support in this area.* |
| **CAPACITY TO DELIVER**  **100 words** | *Outline why you are confident that your organisation has capacity to implement this project. Do you have the technical staff required, have you implemented such a project before, have handled an equivalent or larger budget?* |
| **STAKEHOLDERS:**  **100 words** | *Are there any other actors involved in the implementation of this project? Is your community involved in any way?* |
| **SUSTAINABILITY:**  **100 words** | *How will your project create a lasting solution to the problem that you're aiming to address?* |
| **SAFEGUARDING:***.*  **100 words** | *How will you ensure that the people (especially children) participating in this project are protected at all times?* |
| **TOTAL BUDGET:** | *Total estimated project budget.*  *Please also complete and attach the budget template you* |

| Next Steps: Please save this Application as:  **[Organisation Name]** Application.docx  Where **[Organisation Name]** is the name of your organisation.  And then email it to [partnerships@xavierproject.org](mailto:partnerships@xavierproject.org) along with the completed Budget Template. |
| --- |